



रेल मंत्रालय  
Ministry of Railways  
Workshop Projects Organization  
Personnel Department, Chamber Bhawan,  
J.C.Road, Patna-800 001



No. WP/Option/NG/B&K /1046

Dated:-04.05.2022

All GMs, Zonal Railways  
All CAO of Production Unit of Indian Railways  
All CWMs of Workshops, All CTIs

Sub-Calling of options from Staff for serving under Workshop Projects Organization/Patna for various Projects.

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Options are hereby invited from the following categories of staff for serving under Workshop Projects Organization/Patna in various Projects located at Howrah, Garden Reach, Bhaguapal, Bhubaneswar, Badnera, Kurnool etc. The requirement of the staff in the Project offices is mentioned against each category. The acceptance of options would be done as per availability of posts. The option is required to be submitted in the prescribed format enclosed herewith as Annexure 'A' duly forwarded by their controlling Personnel Department. Advance copy of option will not be entertained. The option will remain open up to 30<sup>th</sup> June 2022.

Category	Number of options to be called													
	WPO	SSB	KRNT	TPTY	BPL	KGP	JUDW	BBS-BGPL	BSL	PRTN	BNDM	NBQ	Anara	Total
SSE/JE(Works)	3	3	1	1	1	2	1	2	2	1	1	1	1	20
SSE/JE(P.Way)	1	1	1			1			1		1			6
SSE(Drg)		1												1
Sr. Tech/Tech-I, II & III	3	3	1	1	1	3	1	2	3	1	2	1	1	23
Ch. OS/OS*		1				1			1					3
Sr. Clerk/Jr. Clerk*		1						1						2
Gr.D	2	1	1	1	1	1	1	1	1	1	1	1	1	14
Total	9	11	4	3	3	8	3	6	8	3	5	3	3	69

\*Preference in case of Ministerial staffs will be given to those who have prior experience in tender and contractor's payment working in Civil Engineering.

The administration will have the right to short-list the candidates after screening as per its own requirements and adjudging their working knowledge & experience. Hence, merely option for this Unit will not confer any right on them for automatic transfer on option. Screening of applications will be conducted on 'first come first serve basis' until desired vacancies are filled up. Even after acceptance, the decision of the competent authority will be final in all cases of repatriation at a later stage whether on administrative ground or on request of employee concerned. All staff will retain their lien and seniority in their parent/original cadres.

It is hereby requested that this letter may please be circulated to all concerned units under your control for inviting options from willing staff of the above mentioned departments and the same may please be forwarded to this office. It may be noted that the option once exercised by the willing staff and the acceptance issued by this organization will be treated as final.

Encl: as above.

(Gopal Mandal)

Dy. Chief Personnel Officer/WP  
for Chief Administrative Officer/WP

Copy forwarded for information and necessary action:-

01. Secy. to CAO/WP for kind information of CAO/WP.
02. CME/WP.
03. SSE/IT/WP-for uploading in WPO/Site.

for Chief Administrative Officer/WP

**Annexure 'A'**

**Option form of Workshop Projects Organisation Patna and other  
Projects**

(Ref: WP/Option/NG/B&K dated- .05.2022)

1. Name (In capital letters) :
2. Father's Name/Husband's Name :
3. Designation :
4. Department :
5. Option for (WPO/Patna or KRNT,  
TPTY, BSL, KGP, BPL etc Project :  
(Note: Applicant can give more than one  
option in descending order of preference)
6. P.F. No./NPS No. :
7. Present Place of posting :
8. Name, Designation & CUG No.  
of Controlling Officer :
9. CUG No. & Fax No. of GM,  
DRM, HOD etc. :
10. Substantive grade & Level :
11. Officiating grade & Level :
12. Date of birth :
13. Date of appointment :
14. Source of recruitment :
15. Educational Qualification :
16. Technical Qualification :
17. Knowledge of computer :
18. Other Experience :
19. Whether UR/OBC/SC/ST :
20. Awards and Punishments  
(for last three years) :
21. Mobile No. :

Affix recent  
passport  
Size photograph  
duly attested by  
gazetted officer

I hereby declare that above mentioned information is true to best of my knowledge. In the event of being found incorrect, I will be held liable for that any my candidature will stand cancelled.

Date: -

Place:-

Signature of candidate

Name & Designation of  
forwarding Officer with Office Seal